

The Formal Wear Shop
Cuffs Custom Clothes

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Thank you for selecting The Formal Wear Shop at Cuffs to supply tuxedos for your wedding. We would like to have sizes as soon as possible. Do not wait until you have all sizes to communicate with us. We are prepared to take sizes individually or several at once. Your guests need only to reference your name and we will record their information on your wedding log. Out of town guests should be measured by another formal wear shop or a men's specialty shop. Make sure when you communicate with members of your group that they record accurate height and weight. Your guests can be measured here in the shop, phone in their #'s, or complete this sheet and send it via FAX or attached to an email.

Garments are usually in our shop by mid-day Thursday for Saturday use. We encourage pickup by Noon on Friday (this gives us time for minor alterations or complete replacement if necessary). Rentals must be paid in full at the time of pickup. CC info is part of this form and can be FAXED or attached as part on an email. Those numbers are held with the reservation and not charged until the week of use. Be sure that rentals are returned on time and in good condition (due back by noon on Monday or late fees could be charged). We do offer some pickup at local hotels. Be advised that hotels are rarely responsible for items left with the concierge. Should items be lost, damaged, or stolen the groom is the responsible party.

Be sure to discuss shoes with you wedding party. If a guest give us a shoe size, we will assume that shoes are needed and a charge will be added to the rental fee. Changes must be made and acknowledged 10 days before your wedding date.

Guest Information--FILL OUT COMPLETELY

Groom _____ Wedding Date _____

Guest Name _____ Ht _____ Wt _____

Coat Size _____ (S,R,L,ExL) Over Arm _____ Coat Sleeve Inseam _____

Waist Size _____ Outseam _____ Neck Size _____ Sleeve _____

Dress Shoe Size _____

CC# _____ Ex Date _____

Thank you for your confidence in The Formal Wear Shop. You wedding will receive our utmost attention.

Sincerely,
Al Sykes
GroomLetterMSWordDoc